

## What Are Cheating and Plagiarism?

Cheat: v. to act dishonestly; to practice fraud (*American Heritage Dictionary*)

Plagiarize: v. to steal and use the ideas or writings of another without giving proper credit (*American Heritage Dictionary*)

Cheating includes but is not limited to:

- turning in someone else's work (homework, class work, tests, projects, etc.) as if it were your own
- falsifying data
- helping other people do any assignment that is specified as individual work
- copying or sharing answers on class work, homework, or tests
- using someone else's paper or test to "check" your answers; allowing someone else to use your paper to "check" answers
- using prohibited reference materials (such as notes or books) during an exam
- quoting material without marking it as quoted and without attributing it to its source (or closely paraphrasing material without attributing it to its source)
- misrepresenting a medical or family emergency or other personal contingency in order to delay a scheduled exam or to get extra time on an assignment
- modifying graded material and then resubmitting it to "correct the error in grading"
- describing research deceptively or research that never happened
- open to teacher's discretion, other items could be deemed as cheating at the time of the incident

Plagiarism includes but is not limited to:

- use by paraphrase or direct quotation of the published or unpublished work of another person without fully and properly crediting the author with references
- copying or *collusion* on any class work, homework, tests, projects, etc., wandering eyes on tests, turning in previously submitted papers, copying sections of papers found on the web, using another person's computer account to do or print class work, homework, tests, projects, etc., getting other people to do your assignments, ect.

Consequences:

- If duplicate copies of class work, homework, tests, projects, etc., are received, an automatic grade of zero will be given to all students involved.
- Students observed cheating on any class work, homework, tests, projects, etc., will receive a zero for that assignment. A makeup assignment will not be given.
- Names of students involved in any of these incidents will be forwarded to the appropriate administrator.
- A conference will be scheduled with the student's parent(s) to discuss the incident.
- The student(s) will not be allowed to join or will be removed from the National Honor Society.

Plagiarism Statement:

As a student at Kecoughtan High School, I have been informed by my English teacher of the seriousness of plagiarism. I have also been told what constitutes plagiarism and how to avoid it. I understand the penalties for plagiarizing, as enumerated in the Hampton City Schools *Students' Rights and Responsibilities Handbook, 2013-2014*.

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's or Guardian's Signature